



APPLICATION FORM
AIR FORCE SCHOOL UPPER SHILLONG
APPLICATION FOR RECRUITMENT OF
TEACHING / NON-TEACHING STAFF



(IT CONTAINS FIVE PAGES)

Note: Separate application form should be submitted for different posts.

Post applied for: ☐ PGT ☐ TGT ☐ PRT ☐ Balvatika Teacher	Form No. Rec./20 - ____ / ____ (For Office Use Only)
☐ Others: _____	Applicant's Photograph
Type of Vacancy: Regular ☐ Contractual ☐ Subject (for teaching staff): _____	[Paste photograph here]

1. Personal Information

Name in Block Letters (Ms/Mr)

Date of Birth (in figures): ____ / ____ / ____
(in words)

Age (in years/months/days) (As on 01 Jul ____)

Present Address with telephone number(s) & E-mail

Email: _____	Mobile No.: _____

Nationality: _____ Marital Status: _____

If married, No. of children with age, class & school in which studying:

Name of Child	Age	Class	School

Languages Known: 1. _____ 2. _____ 3. _____

Name of spouse/father/mother

Occupation of Spouse/Father/Mother

Permanent Address and Telephone No.

2. Academic Qualification

Examination	Qualifica tion / Degree	School / College / Board / University	Mode (Regular / Distance)	Medium of Instructi on	Subj ects	Month & Year of Passing	Divisio n / CGPA	%age
Secondary School / High School / Matric / X								
Sr Sec / Inter / PUC XII								
Graduation								
Post Graduation								
B Ed								
M Ed								
CTET / State Level TET — Paper I								
TET — Paper II								
Any Other								

(Please attach self-attested photocopies of the relevant certificates)

3. Seminars and Courses Attended

SI No	Seminar/Course	Duration	Date	Description

4. Co-curricular Qualifications (Candidates can attach a separate sheet, if required)

Name of Activity/Game	Membership of Teams (School/College/University)	Courses, if any attended with Distinctions obtained
4.1 Sports & Games		
4.2 Scout / NCC		
4.3 Adventure Sports / Music / Arts / Any Other		

5. Hobbies and Areas of Special Interest

6. Experience

Start from the most recent and proceed backwards. Attach another sheet in the same format if needed.

(Experience duly supported with requisite experience certificate will only be considered. Please attach self-attested photocopies of the certificates of experience.)

Name & Address of the Institution / Organization	Post Held	Period Served From	Period Served To	Working Experience Years	Working Experience Months	For Teachers Classes Taught	For Teachers Subject(s) Taught	Gross Salary

Total years of experience: a. Teaching _____ b. Administrative _____

Any additional Qualification / Training / Experience which may be relevant

7. Computer Literacy

Computer competency: ☐ MS Word ☐ MS Excel ☐ MS PowerPoint ☐ MS Teams

8. Are you conversant / proficient in online teaching? (Please tick in relevant box)

☐ Conversant ☐ Proficient

9. References

Name of the Persons	Contact Address & Telephone No.	Designation

10. Do you suffer from any major ailment / medical problem ☐ Yes / ☐ No
(If yes, give details)

11. Have you ever been convicted by any court of law or any disciplinary proceeding / enquiry is pending against you or any penalty has been imposed on you ☐ Yes / ☐ No
(If yes, give details)

12. Have you ever been terminated/suspended from any Govt./Private Institution?
☐ Yes / ☐ No (If yes, give details)

13. Instruction for candidates:
13.1. Candidates are advised to carefully read the instructions hosted on School’s website.
13.2. Incomplete application or application without relevant enclosures will summarily be rejected.

DECLARATION BY CANDIDATE

- (i) I solemnly declare that the above statements made by me in this form are correct to the best of my knowledge and belief. In case at any later stage it is discovered that the information given by me in this application is incorrect, I may be terminated from service.
- (ii) I declare that I have/have not obtained NOC from my existing employer.
- (iii) I understand that I may be placed in the selection panel (for current academic year only) if not selected. In case of any leave vacancy arising during the empanelled academic year, I am willing/unwilling to serve as a contractual staff (for current academic year only).
- (iv) I understand that the school management reserves the right to abolish a post/change the number of vacancies at any stage of selection without assigning any reason.
- (v) I understand that if my application is not complete with relevant enclosures, the same will be summarily rejected.

Date

Signature

----- **TEAR FROM HERE** -----

COUNTER FOIL

Form No. _____

Application for the post of _____ has been received
from _____ on (date) at hrs.

Date: _____

Sign of School Staff

Place:

(School Stamp)